

# **Montana Perinatal Association Annual Conference 2009**

April 23-25, 2009  
Chico Hot Springs Resort  
Pray, MT

## 2009 Executive Committee Meeting Minutes

Meeting called to order at 1855 hours by Dr. Sarah R. Kenney.

### **Welcome and Introductions**

Dr. Sarah Kenney welcomed everyone to the Montana Perinatal Association Annual Conference Executive Committee Meeting.

In attendance were:	Guests:
Dr. Kathleen Stevens	Cindy Wolverton
Dr. Pat Sauer	
Bobbi Bybee	
Dr. Sarah Kenney	
Janine Hester	
Jeanne Simmerman	

### **Minutes Reviewed**

The minutes from the 2008 Executive Committee Meeting were reviewed. Pat made a motion to accept the minutes as written and Kathleen seconded the motion. The motion passed unanimously.

### **Treasurer's Report**

The treasurer's report was submitted by Dr. Pat Sauer, Treasurer. The financial status of the MPA is as follows:

Balance	April 2008	\$30,444.96
Interest	year 2008	\$398.02
Balance	3/31/2009	\$26,270.67

#### MPA Conference 2008

a) Expenses	\$12,424.88
b) Revenue	\$15,760.00

#### MPA Conference 2009

a) Expenses (4/23/09)	\$3,270.00
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b) Income (4/23/09)	\$3500.00
Website (total)	\$850.75

The treasurer's report will also be presented at the business meeting by Dr. Pat Sauer, Treasurer.

### **Website Development/Issues**

The website has cost about \$800 since its inception. Everyone in attendance agreed that the addition of the website has been well worth the cost. A discussion was held on whether or not the website should have a user name and password associated with its' use or should it be an open site for anyone to access. In addition should the website have a membership list available for access. These two items were discussed last year but no formal decision was made. To be discussed at the business meeting again this year with a decision made.

The committee also discussed the possibility of having the conference registration available on the website with the use of a credit card. This option was previously suggested by members. We would use a separate company such as PayPal and there would be costs associated with this option. The Executive Committee agreed that we should go ahead with this issue and obtain cost data from Terry Bybee to submit to the membership for a final decision. This item to be discussed at the business meeting.

The committee also discussed the issues that arose this year with no contact person available to answer questions posted to the website with Michelle Gnagey leaving the state. For the upcoming year the contact person will be the Secretary, currently Janine Hester, and will then be rotated to the different planning committees for future conferences. The committee also agreed that the webmaster email address should be available on the website for any issues that may arise. If anyone has something they would like to post they need to send it to the webmaster. The website has the ability to send mass emails which so far has not been utilized but we hope to begin using in the future. Minutes of both the executive board meeting and business meeting will also be posted to the website for review following the annual conference. These issues will be presented to the membership at the business meeting.

### **Nominations**

A discussion was held regarding the Executive Board positions currently up for nomination. Kathleen made a motion that the positions of Secretary and Treasurer

be combined given that the organization is small and the workload would not be severely impacted. Pat seconded the motion and this issue will be taken to the membership for a final vote. Janine did agree to fill this position for the next year since her term as Secretary is not completed until 2010. Kathleen also made a motion that we dissolve the nominating committee and the executive board will serve as the nominating committee in the future. Bobbi seconded the motion. This issue will be taken to the membership for a final vote.

Given the above motions the only position currently open for nominations is that of one Member-at-Large. Jeanne nominated Cindy Wolverton and Elizabeth Gibson, both from Missoula. A call for other nominations and a final vote will take place at the business meeting.

### **Annual Meeting and Conference**

The annual conference is scheduled to be held at Chico Hot Springs for the next 4 years (2008-2012). The executive board agreed that we should reserve Chico for the next five years which would take us through 2017. Kathleen will speak with ChingLing Coleman who handles conference registrations at Chico to confirm.

The executive board also discussed the issues of raising the registration fees for the conference, the timeliness of getting brochures out to potential attendees, and CME issues. It was decided to keep the registration fee the same. A date saver card will be mailed in January or early February and the registration forms will be available on the website only as no brochures will be sent in order to save trees and money. An individual can decide whether or not to pay on line or print out the registration form and mail it in.

The sponsoring agency for next year's conference in 2010 is Benefis Health System in Great Falls. Both Janine and Sarah will be members of the planning committee. The conference in 2010 will be held April 29-May1 at Chico.

### **Newsletter**

Given the availability of posting items on the website, the executive board agreed not to publish an annual newsletter. The publishing of this newsletter has been somewhat unpredictable and this is another way we can save trees and money.

### **Promotional Brochure**

A promotional brochure will also not be published for the same reasons as listed above under newsletter.

### **MPA Archive**

Over the years the MPA has amassed a tremendous amount of “paper”. Sarah suggested that we look at archiving most of the information. We would keep the original bylaws, as well as the current ones, as well as the last 10 years of executive board and business meeting minutes. The possibility of having someone from the “early years” of the organization write a history to be posted online was discussed but no particular person was identified. This plan will be taken to the membership for comment.

### **Business Meeting Agenda 2009**

- Treasurer’s report
- Website issues
- Executive Board slate for officers
- Newsletter and promotional brochures
- Archiving of MPA documents
- Fun Run/Walk 2009
- AWHONN meet and greet

### **Adjournment**

Meeting was adjourned at 2025.

Respectfully submitted,

Janine Hester MSN, MS, NNP-BC  
MPA Secretary